



**CPMHA Executive Meeting  
November 14, 2024**

**CPMHA Agenda**

Attendance

<input checked="" type="checkbox"/> Stuart Robinson	<input checked="" type="checkbox"/> Angela Roy	<input type="checkbox"/>
<input checked="" type="checkbox"/> Steve Valardo	<input type="checkbox"/> Christine Larush	<input checked="" type="checkbox"/> Patti Steinhoff
<input checked="" type="checkbox"/> Jane Cameron	<input checked="" type="checkbox"/> Ashley Ricci	<input checked="" type="checkbox"/> Ray Conkwright
<input checked="" type="checkbox"/> Erika Valardo	<input checked="" type="checkbox"/> Dan Burt	<input checked="" type="checkbox"/> Trevor Smith
<input checked="" type="checkbox"/> Bob Jennings	<input checked="" type="checkbox"/> Tiffany McGuire	<input checked="" type="checkbox"/> Drew Leger
<input checked="" type="checkbox"/> Ken Proulx	<input type="checkbox"/> Ashley Nolan	<input type="checkbox"/> Scott Dixon
<input checked="" type="checkbox"/> Melanie Viau	<input checked="" type="checkbox"/> Ryan Rynyk	<input type="checkbox"/>

Call to order

Meeting called to order at: 7:02

1. Approval of minutes from the previous meeting

Motion: Dan

Seconded: Trevor

Approved Y/N: Y

2. President's report
3. VP Hockey report
4. VP Admin report
5. Secretary report
6. Registrar report



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7. Treasurer report
8. Risk & Safety report
9. Equipment report
10. Ice Scheduler report
11. Tournament report
12. Competitive report
13. Webmaster report
14. RIC report
15. Coach Mentor report
16. Convenor reports
17. New Business

18. Adjournment

Meeting adjourned at: 9:12

Motion: Dan

Seconded: Angela

Approved Y/N: Yes

## President

Topic	Item	Decision/Action
Information	<p>Presented information from last D4 Meeting</p> <ul style="list-style-type: none"><li>- Hockey Canada membership fees increasing next season</li><li>- No appeals for 3 games or less, or discriminatory slurs</li><li>- Ref shortages at U18/U21</li><li>- Reminder U9 Half ice Games only not ¾ ice // only 1 Full Ice tournament</li></ul>	



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Topic	Item	Decision/Action
Information	Town Updates <ul style="list-style-type: none"><li>- Dressing rooms, must sign out by coach or manager keys for the changerooms and lock it before returning it</li><li>- U9 Boards</li><li>- U9 Changerooms</li></ul>	
Information	Extra Suspensions <ul style="list-style-type: none"><li>- Reminder, we can add additional games to any suspension</li></ul>	
Information	Player Equipment <ul style="list-style-type: none"><li>- Cage hang</li><li>- Straps on helmets to stay on until they leave the ice (no removal of helmet) - 3 game suspension</li><li>- Neck Guard</li></ul>	
Information	LCMHL Results and discussion around sort outs <ul style="list-style-type: none"><li>- LCMHL discussed sort outs and league standings</li></ul>	

**Vice President Hockey**

Topic	Item	Decision/Action
Information	Evaluations  Will be meeting with PK Development end Nov to discuss the pros and cons of evaluations.	Convenors to send Steve comments by Nov. 22
	Evaluation Weighting:  U7 - Skill 100%	



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Topic	Item	Decision/Action
	U9 - Skill 70% + Game 30% U11 - Skill 60 % + Game 40% vice Skill 40 % + Game 60% U13 - Skill 50% + Game 50% U15 - Skill 30% + Game 70% vice Skill 60 % + Game 40%	
Information	Next year master roster  - For 2025/26 there will be a master roster to be completed by managers and coaches. Rosters will not be emailed to register. Master roster will be used for CPMHA rosters, Official approved rosters and LCMHL rosters.	
Motion	Motion to amend by-law presented  Amendment of Bylaw Recommend Bylaw 3.01 Calling of meeting add the following to para 6:  A redacted copy of the Board Meetings will be made available to its members once approved by the board.	Moved by: Steve Valardo  Seconded by: Erika  Date: Nov. 14, 2024  Outcome: [Passed/Not Passed]All in favour - Passed
Motion	With the increase of 2 teams at the U13 level and 1 team at the U18 level we had a shortfall of 9 development sessions. We added 6 extra sessions for the 2 U13 teams to ensure all teams received an equal amount of development sessions.	Moved by: Steve Valardo  Seconded by: Dan  Date: Nov 14, 2024



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Topic	Item	Decision/Action
	With each session costing \$282.50, I move to increase the development budget to \$1412.50 to cover the extra 5 sessions.	Outcome: [Passed/Not Passed] All in favour - Passed

VP Admin

Topic	Item	Decision/Action
	No items	

Secretary

Topic	Item	Decision/Action
	No items	

Treasurer

Topic	Item	Decision/Action
Information	Budget summary presented	
Information	Need to spend raffle funds from welcome barbeque as it was for equipment	



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## Risk & Safety

Topic	Item	Decision/Action
	Left meeting earlier, no items	

## Equipment Manager

Topic	Item	Decision/Action
Information	Presented updated for sock sales Sock sales have gone well and limited inventory remaining.	
Information	Game jerseys With additional teams, new jersey sets are required. Has received a quote from the previous vendor. Will bring forth a motion to purchase.	
Information	First Aid Kits 20 first aid kits were required for teams	Money from welcome barbeque raffle will cover first aid kits
Information	Presented need for additional jersey bags to cover # of teams in association. Will present a motion at a future meeting.	
Information	Goalie gear We received 4 new sets including sticks from Love 4 Reesie. We received 2 new sets from the HEO Goalie Assist Fund. We have equipped 6 U7 teams and 2 U9 teams with association gear.	



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## Registrar

Topic	Item	Decision/Action
Information	Travel Roster Process reviewed. Convenors are asked to remind managers to not communicate directly with Registrar but to follow the communication protocol and send communication via convenors.	Convenors asked to look at pending and approved rosters and review to see if there are any issues.
Information	Official Roster  Reviewed requirements for roster approval by D4, must have all certifications before D4 will sign off. VSCs are valid for 3 years and cannot expire until the end of March.	
Information	Communication Reminder of CPMHA communication policy. Many members are emailing outside of the convenor. All communication must go through convenor.	

## Ice Scheduler

Topic	Item	Decision/Action
	Absent	

## Tournament Coordinator

Topic	Item	Decision/Action
Information	Presented update for U9 jamboree - schedule for volunteers / welcome package	



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Topic	Item	Decision/Action
Information	Presented update for U15 tournament	Request from Stuart for breakdown of costs/revenue per tournament

### Competitive Representative

Topic	Item	Decision/Action
	Absent	

### RIC

Topic	Item	Decision/Action
Information	Ref development will take place Nov 24	Email Ryan for U15 to help support
Information	U21 game schedule of lone game at 10 pm on Friday is hard to schedule	

### Coach Mentor

Topic	Item	Exec Member Comments
Information	Reminder coaching information is available at NextGen and Hockey U. Hockey U is below U13.	
Information	Requests discussion with D4 regarding issues during handshake and if it would assist to move to pre-game.	Stuart will bring up to D4
Information	Dressing rooms	Stuart to address with the town.





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Topic	Item	Exec Member Comments
	Request for Stuart to address with Joanne other associations use of more rooms then they are allocated and the requirement that rooms are vacated 20 minutes after games.	

Webmaster

Topic	Item	Exec Member Comments
Information	Updates to website - tournament information is posted	

U7

Topic	Item	Exec Member Comments
	Absent	

U9

Topic	Item	Exec Member Comments
	No items	

U11

Topic	Item	Exec Member Comments
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	No items	
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## U13

Topic	Item	Exec Member Comments
Information	Presented information around current U13 activities including travel permits, rosters, tournaments	
Information	Penalties <ul style="list-style-type: none"><li>- requested information regarding number of penalties in a tournament</li></ul>	

## U15

Topic	Item	Exec Member Comments
	No items	

## U18 (presented by Steve)

Topic	Item	Exec Member Comments
Information	Discussed affiliation  U18 has 4 teams this year, they are small so they will be looking to affiliate.	



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Topic	Item	Exec Member Comments
Information	Rosters are almost complete just waiting on a few coaching quals and VSCs.	

**New Business**

Topic	Item	Exec Member Comments
	No new items	